

AN OPPORTUNITY TO JOIN A GREAT TEAM!

JOB TITLE	Event Staff - Maintenance
DEPARTMENT	Operations
REPORTS TO	Event Manager

ABOUT USDAN

Usdan has been recognized as a Top Nonprofit Workplace in 2021, 2022, and 2023! Usdan opens a world for children to joyfully express their creativity and develop their artistic skills. Each summer, teachers and artists – actors, directors, playwrights, painters, sculptors, musicians, composers, dancers, poets, and novelists – come together to teach and collaborate with our campers, ages 5 to 18. Set on 140 acres of natural beauty in Wheatley Heights, Long Island, NY, Usdan is a safe, welcoming place within which campers have the freedom to build new friendships, explore nature, develop personal independence, and have fun, alongside their art making.

ABOUT THE RISE

RISE of the Jack O'Lanterns is a unique and immersive family-friendly walk-through experience which features over 7,000 hand-carved jack o'lanterns, 3,000 specialty lanterns, hundreds of family-friendly Halloween-themed displays, and the world's longest jack o'lantern trail! It is one of Long Island's original and most visited fall events!

POSITION SUMMARY

Event Staff are entry-level positions who join the small team at Usdan Summer Camp for the Arts on our 140-acre, architecturally significant campus. We are looking for Event Staff to work irregular hours for live events in outdoor spaces around campus. This position assists in event set-ups and breakdowns, and performs duties needed for the successful execution of events, which includes maintaining a clean and safe environment. No prior experience is required, we are willing to train!

RESPONSIBILITIES

- Maintain cleanliness of all used spaces on campus, including restrooms; trash removal; and ensure all areas are properly stocked.
- Regularly sweep concession areas and clear out trash.
- Restock bathrooms.
- Other duties as assigned.

Successful candidates will have the ability to be professional and courteous and the ability to work nights, weekends, and irregular hours. Perhaps most importantly, successful candidates will consistently demonstrate empathy and respect for children and colleagues.

To perform this job successfully, you must be able to work in an outdoor camp environment and communicate effectively. Usdan provides staff with protocols at the beginning of the season that

they are expected to read and follow. At the same time, Usdan staff understand that new challenges may arise and often work together to problem solve and determine solutions as we go.

QUALIFICATIONS

- Must be at least 16 years old.
- Ability to meet physical demands of the job, which includes standing and walking for long periods of time and lifting heavy loads up to 50 pounds.
- Strong interpersonal skills required.
- Customer service skills preferred.
- Ability to work in a fast-paced environment.
- Ability to work nights, weekends, and irregular hours.
- Willing and able to work in all weather conditions.
- Capacity to work both independently and as a team.
- Ability to take direction and complete tasks assigned by supervisors.
- Honest and ethical.
- Can-do attitude with the ability to find “yes”.
- Ability to maintain a positive outlook and a “go with the flow” attitude.
- Have a reliable means of transportation.
- Ability to be punctual and reliable.

SEASON DATES AND TIMES

- Orientation on October 1 from 6:00 p.m. - 10:00 p.m.
Varying shifts from:
- October 4 - October 6: Between 6:15 p.m. - 10:30 p.m.
- October 10 - October 13: Between 6:00 p.m. - 11:00 p.m.
- October 16 - October 20: Between 5:45 p.m. - 11:00 p.m.
- October 23 - October 28: Between 5:45 p.m. - 11:00 p.m.

COMPENSATION

- \$16/hr

TO APPLY

- Please apply through our online application: <https://www.usdan.org/employment>
- PDF files are preferred attachments. No phone calls please.

Usdan Center for the Creative and Performing Arts a/k/a Usdan Summer Camp for the Arts is an equal opportunity employer and is committed to creating an inclusive environment for all employees. We welcome applicants from diverse backgrounds to apply their unique backgrounds,

USDAN SUMMER CAMP FOR THE ARTS



perspectives, skills, and talents to foster an open, cooperative, and dynamic environment where employees and Usdan alike can thrive. All employment is decided on the basis of qualifications, merit, and business need.