

ASSISTANT AND SENIOR ASSISTANT TEACHER VISUAL ART, NATURE, RECREATIONAL ARTS

POSITION SUMMARY:

The assistant teacher will be responsible for supporting a lead teacher at Usdan Summer Camp for the Arts. The Director of Education, Department Chair or Coordinator may assign additional supporting responsibilities. All work will take place at Usdan's campus in Huntington, Long Island, NY.

ROLES AND RESPONSIBILITIES:

- Work with lead teacher to prepare for and clean up classes.
- Supervise students at lunch and in passing periods.
- Take hourly attendance.
- Escort students to bathroom, nurse or safety monitor.
- Attend department and staff meetings and trainings as required.
- Help preparations for exhibitions and performances.
- Have student safety as a top priority at all times.
- Help to create a joyful, fun and engaging atmosphere in the studio.
- Help to create an environment where everyone is a learner and where there is respect and trust among all participants, and a belief in student capacities.
- Model the behaviors of artists; how they think, work, and live.

SENIOR ASSISTANTS:

- In addition to the above roles and responsibilities, Senior Assistants will also assist in administrative duties of their department:
- Brief coverage in classes as needed.
- Lunch: work with assistants to monitor students and maintain picnic areas.

TRAITS AND CHARACTERISTICS:

Assistant Teachers will be passionate artists and educators who are focused on growing and learning. They will work enthusiastically with children, be flexible both in and out of the classroom and be able to follow directions. They will be authentic, reliable, respectful, thoughtful, and organized. Assistants will be self-starters as well as collaborators.

QUALIFICATIONS:

- One year of college study in your art form, education, or the equivalent knowledge, skills, and abilities.
- For assistants in art, music, dance and theater: an active artistic practice.
- Certification in Child Abuse and Neglect/Maltreatment Identification (can be obtained online at no cost).



SENIOR ASSISTANTS:

- College degree or equivalent and one year of professional experience in a related field.

2017 SUMMER SEASON DATES AND TIMES:

- Orientation Day, Wednesday, June 21, 2:30 PM - 8:30 PM.
- New staff orientation, date and time to be determined.
- Monday - Friday, June 26 - August 11, 9:15 AM - 3:15 PM, closed July 4.
- A limited number of offers will be for 2 week sessions.

SALARY AND BENEFITS:

- **SENIOR ASSISTANT** salary is \$3,300
- Assistant salary is \$2,800
- We encourage faculty and staff to utilize Usdan's campus and facilities for their own artistic purposes. Proposals for pre and post season studio use are welcome. Please specify the duration and nature of your project in your application or separately before March 15th.
- Transportation:
 - All assistants monitor buses, which consists of riding the bus to and from camp and supervising students. Faculty and staff will receive a stipend (\$400-\$700).
- Activities:
 - Daily faculty and staff swim.
 - Lead or attend after-camp workshops for faculty and staff such as yoga, archery, gardening, theater, dance, music and art.

TO APPLY:

Please email a cover letter communicating qualifications and interest, and your resume with three references, to Jillian Greenberg, Director of Education to Employment@usdan.org. PDF files are preferred attachments. No phone calls.

ORGANIZATION:

Usdan is the nation's preeminent not-for-profit day camp for the arts. Profiled in *The New York Times* and in *Time Magazine*, Usdan has been declared a "Best Of" camp by TimeOutNY/Kids, and by NY Metro Parents. Diverse and playfully rigorous from the start, for nearly fifty years we have brought world-class teachers and visiting artists - actors, directors, playwrights, painters, sculptors, musicians, composers, dancers, poets and novelists - to teach and collaborate with Usdan campers ages 4 to 18. On 140 acres of natural beauty, students find the literal and metaphoric space to push their existing talents and delve into new ones. With nearly 70 classes and 1,500 students each summer, every camper from beginning to advanced is guided on a path of individual creative growth by a team of artists and talented arts educators. Our alumni include actors Natalie Portman, Jackie Hoffman, Olivia Thirlby, Stacey London, and Lisa Gay Hamilton; singers Jane Monheit, Taylor Dayne, and Mariah Carey; Tony-nominated playwright Michele Lowe, Grammy-Award winning producer Adam Abeshouse, Broadway personality Seth Rudetsky, and members of major American orchestras, dance and theater companies.

USDAN SUMMER CAMP FOR THE ARTS

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