

AN OPPORTUNITY TO JOIN A GREAT TEAM!

JOB TITLE	Sustainability Summer Intern
DEPARTMENT	Executive
REPORTS TO	Executive Director

ABOUT USDAN

Usdan has been recognized as a Top Nonprofit Workplace in 2021, 2022, and 2023! Usdan opens a world for children to joyfully express their creativity and develop their artistic skills. Each summer, teachers and artists – actors, directors, playwrights, painters, sculptors, musicians, composers, dancers, poets, and novelists – come together to teach and collaborate with our campers, ages 5 to 18. Set on 140 acres of natural beauty in Wheatley Heights, Long Island, NY. Usdan is a safe, welcoming place within which campers have the freedom to build new friendships, explore nature, develop personal independence, and have fun, alongside their art making.

POSITION SUMMARY

The Sustainability Summer Intern will be integral in advancing Usdan's sustainability goals:

- Zero waste to landfill
- Zero impact on the forest and natural habitat
- Zero net emissions
- Students take lessons they learn about sustainability at Usdan back to their homes, schools, and communities

The scope of the role will be customized for the selected intern. The Sustainability Summer Intern will work with a leadership team at Usdan to determine which aspect of the goals they can accomplish during their internship. The project(s) that the intern will work on will be dependent on the skill set that the intern brings to Usdan.

Examples of internship projects include:

- working with students to start composting in all lunch areas (zero waste)
- collaborating with Senior Groundskeeper to transition to sustainable landscaping practices (zero impact on forest and natural habitat)
- collaborating with Manager of Buildings & Grounds to develop sustainable insect mitigation practices (zero impact on forest and natural habitat)
- auditing current emissions (zero net emissions)
- developing and instituting a sustainable purchasing policy (zero net emissions and zero waste)
- developing processes for students to transfer what they learned to their lives beyond the summer (students taking lessons back home)



- developing and instituting a sustainable purchasing policy (overall)
- operationalizing the sustainability strategy (overall)

JOB REQUIREMENTS

- Deep knowledge in at least one area of sustainability that relates to Usdan's goals
- Capacity to develop a project from concept to completion
- Ability to work well and communicate within in a diverse and large staff and student community

INTERNSHIP DATES AND TIMES

- The schedule will be developed based on the intern's availability and can begin in May and can end before the end of the camp season.
- The majority of the work will be onsite on the 140 acre campus on Long Island in Wheatley Heights. Some work completed prior to Memorial Day and even prior to the first day of the summer season (July 1), could be accomplished remotely, depending on the project.
- The summer camp days are Monday - Friday, July 1 - August 23, 2024, 9:15AM - 3:15 PM, closed July 4.
- Pre-season commitments include:
 - Staff Orientation: Saturday, June 1, 9:30 AM - 4:30 PM
 - Family Orientation: Tuesday, June 18, late afternoon/evening (a 2.5 hour event)

LOCATION AND TRANSPORTATION

Staff traveling from NYC can drive to the Wheatley Heights campus or take the LIRR from many LIRR stations in NYC to the Wyandanch Station (Ronkonkoma Line). Before the camp season, staff can take a short uber/lyft to and from Wyandanch Station to the Usdan campus (approximately 8 minutes). In season, carpools to and from the station may be available depending on the staff member's arrival and departure times.

COMPENSATION AND BENEFITS

- \$16/hr, at least 210 hours, starting no sooner than May and ending no later than August.
- Semi-weekly use of swimming pool after camp hours; and occasional use of other facilities (e.g. tennis courts).
- Workshops in subjects like yoga, ceramics, and archery with other faculty and staff, if offered.
- Transportation: If you utilize the Long Island Railroad or drive over/through any toll bridges/tunnels in travelling to/from camp during the 2024 Summer Camp Season, Usdan will reimburse you the full amount spent on tolls or LIRR fares up to a maximum of \$800 for the season.

PHYSICAL DEMANDS

Usdan is a 140-acre campus with facilities spread throughout - distances vary and are along uneven surfaces, up and down hills. Some facilities are elevated and require one to two stairs to enter. There will likely be many opportunities for this position to traverse the campus, especially during the summer season. Some staff walk an average of two miles per day. Other physical demands include the ability to work in a hot, humid environment; the ability to speak clearly and understand the speech of another person; and the ability to prioritize sounds and focus on one sound among many.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential physical functions of this position.

TO APPLY

- Please apply through our online application: <https://www.usdan.org/employment>
- PDF files are preferred attachments. No phone calls please.

Usdan Center for the Creative and Performing Arts a/k/a Usdan Summer Camp for the Arts is an equal opportunity employer and is committed to creating an inclusive environment for all employees. We welcome applicants from diverse backgrounds to apply their unique backgrounds, perspectives, skills and talents to foster an open, cooperative, and dynamic environment where employees and Usdan alike can thrive. All employment is decided on the basis of qualifications, merit, and business need.