

## AN OPPORTUNITY TO JOIN A GREAT TEAM!

<b>JOB TITLE:</b>	<b>LEAD TEACHER</b>
<b>DEPARTMENT:</b>	<b>ART, CREATIVE WRITING, DANCE, NATURE, MUSIC, RECREATION, THEATER</b>
<b>REPORTS TO:</b>	<b>DEPARTMENT COORDINATOR/CHAIR OR DIRECTOR OF EDUCATION</b>
<b>SUPERVISES:</b>	<b>MAY SUPERVISE UP TO TWO ASSISTANT TEACHERS</b>

### ABOUT USDAN:

Usdan opens a world for children to joyfully express their creativity and develop their artistic skills. Each summer, Usdan brings professional teachers and artists – actors, directors, playwrights, painters, sculptors, musicians, composers, dancers, poets, and novelists – to teach and collaborate with our campers, ages 5 to 18. Set on 140 acres of natural beauty in Wheatley Heights, Long Island, NY. Usdan is a safe, welcoming place within which campers have the freedom to build new friendships, explore nature, develop personal independence, and have fun, alongside their art making.

### POSITION SUMMARY:

Over a 4 or 8- week course of study, Lead Teachers bring expertise in their subject area and in teaching young people. Lead Teachers are responsible for:

- Creating a subject-specific curriculum;
- Carrying out class instruction and formatively assessing students;
- Preparing and organizing the setup of any needed materials in the studio;
- Supervising students throughout the camp day (including at daily assemblies and when traveling between studios);
- Participating in staff and department meetings
- Attending training sessions;
- Preparing for exhibitions and performances, when relevant; and
- Possibly overseeing Assistant Teachers and modeling strong teaching practices.

Lead Teachers work with a camp full of arts and education professionals to support a diverse body of students.

Passionate artists and educators make the best Usdan Teachers. Successful candidates seek rigorous exploration of ideas, have a willingness to try new things, and welcome feedback. They are adaptable, both in and out of the classroom. They are interested in collaboration with other faculty members within and across disciplines. Perhaps most importantly, successful candidates consistently demonstrate empathy and respect for children and colleagues.

To perform this job successfully, you must be able to work in an outdoor camp environment and communicate with students and other staff effectively. Usdan provides staff with protocols and



[instructional philosophy](#) at the beginning of the season that they are expected to read and follow. At the same time, Usdan staff understand that new challenges may arise during the camp season and often work together to problem solve and determine solutions as we go.

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Lead Teachers will be expected to follow any other instructions, and perform any other related duties, as assigned by their supervisor.

## JOB REQUIREMENTS

### QUALIFICATIONS:

- Bachelor's degree in your art form, education, or equivalent knowledge, skills, and abilities.
- 3+ years of prior successful teaching experience.
- An active artistic practice.
- Must complete New York State required trainings, including but not limited to a Sexual Harassment Prevention training and a Child Abuse and Neglect/Maltreatment Identification. Links to required trainings will be provided after hiring.
- Must be [up to date vaccinations against COVID-19](#), before the first day of the camp season. Requests for accommodations are subject to approval by senior management. CPR training is not required but a plus

### 2024 SUMMER SEASON DATES AND TIMES:

- Monday - Friday, July 1 - August 23, 2024, varying shifts 7 AM - 5 PM, closed July 4.
- Pre-season commitments include:
  - o Preseason campus prep in May
  - o Staff Orientation: Saturday, June 1<sup>st</sup> 9:30AM - 4:30PM
  - o Family Orientation: June 18<sup>th</sup> (a 2.5 hour event to host families in the studios on campus).
- End of season commitments: studio pack up, if needed.

### COMPENSATION AND BENEFITS:

- Lead Teachers will be provided with a stipend to cover all work performed during and in preparation for the camp season. Stipend for an 8-week session starts at \$8,000. Family orientation, staff orientation, and any additional approved studio prep time is paid at an hourly rate.
- Complimentary use of studio space for their own artistic purposes, pre- and post-season, pending availability; semi-weekly use of swimming pool after camp hours; and occasional use of other facilities (e.g. tennis courts).
- Usdan summer camp tuition discounts for school aged dependents of faculty.
- Workshops in subjects like yoga, ceramics, and archery with other faculty and staff, if offered.

- Transportation:
  - o Free parking on campus
  - o Subsidized train ride or toll reimbursement for NYC faculty provided at the end of the season.

## PHYSICAL DEMANDS

Usdan is a 140-acre campus with facilities spread throughout - distances vary and are along uneven surfaces, up and down hills. Some facilities are elevated and require one to two stairs to enter. Although this position mostly consists of office work, there will be many opportunities for this position to traverse the campus, especially during the summer season. Some staff walk an average of two miles per day. Other physical demands include the ability to work in a hot, humid environment; the ability to speak clearly and understand the speech of another person; and the ability to prioritize sounds and focus on one sound among many.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential physical functions of this position.

## TO APPLY:

- Please apply through our online application: <https://www.usdan.org/employment>
- PDF files are preferred attachments. No phone calls please.

**USDAN CENTER FOR THE CREATIVE AND PERFORMING ARTS A/K/A USDAN SUMMER CAMP FOR THE ARTS IS AN EQUAL OPPORTUNITY EMPLOYER AND IS COMMITTED TO CREATING AN INCLUSIVE ENVIRONMENT FOR ALL EMPLOYEES. WE WELCOME APPLICANTS FROM DIVERSE BACKGROUNDS TO APPLY THEIR UNIQUE BACKGROUNDS, PERSPECTIVES, SKILLS AND TALENTS TO FOSTER AN OPEN, COOPERATIVE, AND DYNAMIC ENVIRONMENT WHERE EMPLOYEES AND USDAN ALIKE CAN THRIVE. ALL EMPLOYMENT IS DECIDED ON THE BASIS OF QUALIFICATIONS, MERIT, AND BUSINESS NEED.**